

**Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Conference Room, 9151 W Loomis Rd, Franklin, WI on Monday, November 27, 2017**

Meeting called to order by President Mike Karolewicz at 6:00pm.

**Roll Call:** Present- Karen Wesener, Tom Loew, Judy Mueller, Terry Berres, Annie Vitas-Oklobdzija, Judith Williams-Killackey, Mike Karolewicz, Bob Donohoo, Kristen Wilhelm. Others present- Jennifer Loeffel.

**Public Comment/Visitors:** none

**Correspondence:** Thank you note from Franklin Noon Lions Club for help with the Blood Drive on October 11, 2017.

**Approval of Minutes from regular meeting of Monday November 27, 2017:** Judy Mueller made a motion to include draft of reconsidered minutes from September 25, 2017 Board of Trustees meeting submitted on November 27, 2017, seconded by Terry Berres, motion passed.

Judy Mueller made a motion to substitute draft of reconsidered minutes of the October 3, 2017 special meeting, seconded by Terry Berres, motion passed, Judith Williams-Killackey abstained.

**Approval of Minutes from regular meeting of Monday October 23, 2017:** Motion to approve minutes made by Terry Berres, second by Tom Loew, motion passed. Mike Karolewicz and Bob Donohoo abstained.

**COMMITTEE REPORTS:**

**Finance:** Approval of Vouchers and Invoices: Motion from Tom Loew, seconded by Bob Donohoo to approve payment of vouchers and invoices with addition of Demco invoice for \$62.89 with payment from appropriate funds. Invoice totals \$17,238.60. Motion passed.

**Treasurer's Report:** Motion by Karen Wesener, seconded by Kristen Wilhelm to approve, motion passed.

**Review of Financial Reporting:** To be discussed at January 2018 meeting. Will discuss and evaluate process of reporting expenditures more efficiently.

**City Matters:** No report.

**President:** No report.

**Director's Report:** Assistant Director job search ongoing, will present list of final candidates at December 18, 2017 meeting.

**Foundation:** Karen reports the Foundation will be sending out a letter with the annual request for donations.

**Building and Grounds:** No report.

**Personnel:** Judi Williams-Killackey, Mike Karolewicz and Bob Donohoo continue to update by-law compliance.

**Strategic Plan and Capital Project:** No report.

**BUSINESS:**

**Library Director's goals:** Motion by Bob Donohoo, seconded by Judy Williams-Killackey to approve goals as set forth in proposal.

**Mission statement and Bylaws Review:** Bob Donohoo and Judy Williams-Killackey will review necessary updates and revisions.

**Approval of Mayor's Recommended 2018 Budget for the Library:** Motion by Bob Donohoo, seconded by Terry Berres to approve with technical corrections as needed.

Next regular meeting will be Monday December 18, 2017 6:00pm in the Sievert Room.

Motion by Bob Donohoo, seconded by Karen Wesener, to adjourn the meeting, Motion approved.  
Adjourned at 8:02pm.